



Hipsburn Primary School, Lesbury, ALNWICK, Northumberland. NE66 3PX
Tel: 01665 830210
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Web: www.hipsburn.northumberland.sch.uk

Headteacher Mr Kevin Moloney

21.9.20

Dear Parents and Carers,

COVID 19 Protocols

We hope you are well and continuing to keep safe. Once again we would like to say many thanks for your patience, support and co-operation at this challenging time.

Last Tuesday evening every parent and carer received a letter with regards to the situation about there being a confirmed case of COVID-19 within the school.

Parents in Bubble 1 and Bubble 2 ALL received a letter which clearly stated:

"We have identified that your child has been in close contact with the affected case. In line with the national guidance we recommend that your child now stays at home and self-isolate until Tuesday 29th September and to return to school on 30th September. Your child must not go to school or any public areas: your child must remain at home. Further details of what your child needs to do are in NHS Guidance:

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus/nhs-test-and-trace-if-youve-been-in-contact-with-a-person-who-has-coronavirus/>

We are asking you to do this to reduce the further spread of COVID 19 to others in the community. If you need support with isolation, please contact your local Council."

Parents of Year 3 -6 children were also contacted and advised that these pupils should continue to attend school unless they had, or began to display, COVID-19 symptoms.





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In line with the national guidance school also informed Northumberland County Council's Commissioner for Primary Education and Public Health England; both have confirmed that the action school took was correct.

A reminder about pick up and drop off:

We all need to work together to make our school community as safe as possible.

Please do NOT congregate around the school grounds before and after pick up and drop off. Only **ONE** adult per child should drop off and collect and adults must maintain social distancing rules at these times. Please follow any further mandatory rules set by the government (which may change over the next few weeks). Gates will be open for parents to pass through and these will be closed and locked promptly by school staff. We will be now be strictly implementing these instructions, however we do appreciate that drop off times may be a challenge for those families who have children throughout the school and we will be as accommodating as possible.

For older children who come to and leave school independently they **MUST** arrive at the appropriate time for the start of their school day and leave promptly; they will not be allowed to play on the yard.

Your support in adopting these structures for the beginning and end of the school day is vital.

We would like to reassure you that the whole team has your child's safety as our number one priority and, whilst some of the decisions we must take can be challenging for both us and you, they are following national guidelines and aim to ensure we all come through this together, safe and well. We are trying so very hard at all levels within school - even the cutlery at lunchtime is wrapped in a paper napkin so there is no cross contamination. However, no setting can give a 100% guarantee that there is no risk at all but we can say that we are taking all the steps within our power to ensure any risks posed are minimised and prepared for.

Take care,

Kevin Moloney
Headteacher

Allison Wort
Chair of Governors

