



Hipsburn Primary School, Lesbury, ALNWICK, Northumberland. NE66 3PX

Tel: 01665 830210

Email: admin@hipsburn.northumberland.sch.uk

Web: www.hipsburn.northumberland.sch.uk

Headteacher Mr Kevin Moloney

15.7.20

Dear Parents and Carers,

I hope you are well and continuing to keep safe. Once again I would like to say many thanks for your patience and support at this challenging time. To date we have been working on and developing the Action Plan and undertaking the numerous risk assessments which will enable us to see the return of ALL our children in September.

Bubbles

In September each of our classes will remain within their own Bubble. This is something we have had in place since March, expanded significantly in June and will develop further again to ensure the whole school can return in September.

Bubble 1 - This will be Pre-school and Reception (Warkworth and Alnwick Class)

Bubble 2 - This will be Year 1 and Year 2 (Bamburgh Class)

Bubble 3 - This will be Year 3 and Year 4 (Ford Class)

Bubble 4 - This will be Year 5 and Year 6 (Etal Class)

There will be signs in all the windows (detailing which bubble is which). The biggest change is that we will no longer have key worker children entering the school (currently Bubble 1) via the main entrance.

Pick up and drop off

Only one adult per child should drop off and collect and we expect adults to maintain social distancing rules at these times. Please follow any further mandatory rules set by the government (which may change over the summer). We will be asking that these instructions (particularly timings) are strictly adhered to as gates will be locked promptly. Gates will be open for parents to pass through and these will be closed and locked by school staff. I appreciate that drop off times may be a challenge for those families who have children throughout the school and we will be as accommodating as possible. Teachers will be in the entrance to their Bubble so, for example, if you are dropping a child off at preschool you should be able to then take a child around to





Hipsburn Primary School, Lesbury, ALNWICK, Northumberland. NE66 3PX

Tel: 01665 830210

Email: admin@hipsburn.northumberland.sch.uk

Web: www.hipsburn.northumberland.sch.uk

Headteacher Mr Kevin Moloney

another Bubble. Your support and patience in this structure for the beginning and end of the school day would be appreciated. For older children who arrive at school independently they **MUST** arrive at the appropriate time for the start of their school day and they will not be allowed to play on the yard - this also includes after school.

Please find attached the timetable for the start of the Autumn Term

School lunches

Each Bubble will be given an allocated lunch break time; lunches will be eaten in the school hall. The menu provided may vary as this is dependent on availability and supplies. If you wish to bring your own packed lunch it must be in a bag which can be disposed of as we wish to avoid having packed lunch boxes in school. We no longer have access to shared fridges in school.

Playtime

Each Bubble will play outside and will have an allocated time. They will not share a yard area with another Bubble at the same time and, similar to now, they will have their own PE resources which will not be shared with another Bubble. Please remind your child that the shared climbing frames and wooden trim trail have been taped off. This will continue to be the case in September.

Assemblies

There will be no whole school assemblies and there will be no coming together as a whole school for singing or shared activities. We will carry out class assemblies within Bubbles. Sadly, this means at the moment we will not be able to share our assemblies with parents.

Water bottles

Each child **MUST** bring their own water bottle; they may wish to bring two to save the need for refilling.





Hipsburn Primary School, Lesbury, ALNWICK, Northumberland. NE66 3PX

Tel: 01665 830210

Email: admin@hipsburn.northumberland.sch.uk

Web: www.hipsburn.northumberland.sch.uk

Headteacher Mr Kevin Moloney

Toilet breaks

Children will have regular but designated toilet breaks. Each Bubble will have their own toilets which will not be shared with another Bubble. These practices are all in school now and we have been following these procedures successfully since the beginning of June.

First Aid and Intimate Care

Where it is safe for both the child and adult, care will be given immediately. However, should a child require more intimate care it may be necessary for school to contact parents to collect children and care for them at home.

What if my child begins to show symptoms?

The Public Health England guidance remains unchanged. The child should self-isolate for a minimum of 7 days and family members for a minimum of 14 days.

What happens if there is a confirmed case within my child's group?

Should a child or adult within the group test positive for Covid-19, you will be alerted immediately. The rest of their class will be sent home and advised to self-isolate for 14 days from the date the group member became symptomatic. The other household members of that wider class or group do not need to self-isolate unless the child subsequently develops symptoms.

For the children returning, our priority will be to familiarise children with the new routines and procedures as school will appear to be very different than it was prior to the partial closure. The main focus will be reassuring children and supporting their needs to enable them to cope with the changes they have experienced. Our priority will be your child's mental health and well-being. Alongside this, staff have been working on their topic areas as the government have now agreed to schools being able to deliver a broad and balanced curriculum.

As I am sure you can appreciate, the organisation and preparation for the return is very time consuming as safety will not be compromised in any way. During the school





Hipsburn Primary School, Lesbury, ALNWICK, Northumberland. NE66 3PX

Tel: 01665 830210

Email: admin@hipsburn.northumberland.sch.uk

Web: www.hipsburn.northumberland.sch.uk

Headteacher Mr Kevin Moloney

holidays we will continue to de-clutter the school and remove what is not required from the Bubbles.

I hope I have been able to address several questions you may have asked, however, if there are any other questions you would like addressed please send these via email to the school email address. We will then aim to collate these and report back to you as soon as possible.

I would like to reassure you that the whole team has your child's safety as our number one priority and, whilst some of the decisions we must take can be challenging for both us and you, they aim to ensure we all come through this together, safe and well. No setting can give a 100% guarantee that there is no risk at all but we are taking all the steps within our power to ensure any risks posed are minimised and prepared for.

Finally, we wish those children who are leaving many happy memories and a bright future, those who are staying even more adventures in the new academic year and we look forward to seeing you all again on 3rd September.

Take care and enjoy the summer holidays.

Best Wishes,
Kevin Moloney
Headteacher

