



3rd September 2015

Autumn Term 1 2015

Dear Parents and Carers,

Welcome back to another academic year and a warm welcome to all of our new starters at Hipsburn First School! Please ensure we have all up-to-date contact, medical and dietary details for your child – if anything's changed over the holidays, please let us know as soon as possible. We are trying to move to more and more information being given out electronically, so it is vital that we have a current email address for you. We will email you to let you know that correspondence has gone out with a link to where it is on the school website. There is always a paper copy on the noticeboard in the school foyer and, of course, if you still need your own paper copy, please inform the office and we will send one out to you.

Lunches

All children in Reception, Year 1 and Year 2 are entitled to free school lunches.

For children in years 3 and 4 the price of a child's school meal remains at **£2.30**. The weekly amount is **£11.50**. This half term is 37 days long, which gives a total of **£85.10**. **Please note that all lunches should be paid for in advance (daily, weekly or half termly)**. We would appreciate your being prompt with payment as this means we don't waste time on unnecessary correspondence. We will automatically carry credits forward if your child misses a prepaid lunch for whatever reason.

Swimming

This half term **Year 1 and Year 2** will be swimming on Thursday mornings, starting 10/9/15. Please make sure that your child has a costume/shorts and a towel in a waterproof bag. **The cost is £3.50 per week or £24.50 for the half term.**

Payment

Please send payment to school in advance with a clear breakdown of what you are paying for (lunches, trips etc.) **plus, your child's name**. Cheques should be made payable to Northumberland County Council (N.C.C). **Please note that it is not necessary to send separate cheques.**

We would like to remind you that the office does not issue personal bills for lunches, etc. only reminders for monies outstanding.

Absence

If your child is absent, please email or call the office as soon as possible with a reason for the absence. This should be done by 9.15am at the latest. Absences will be marked as unauthorised if no reason is given.

PE Kits

Please ensure that your child has a PE kit in school at all times.

Many thanks, Amanda Solomon

