



Hipsburn Primary School, Lesbury, ALNWICK, Northumberland. NE66 3PX

Tel: 01665 830210

Email: admin@hipsburn.northumberland.sch.uk

Web: www.hipsburn.northumberland.sch.uk

Headteacher Mr Kevin Moloney

20.3.20

Dear Parent/Carer

Safeguarding during the school closure

I am writing to you in my capacity as the safeguarding lead for the school, to outline how I aim to continue supporting families and children through the school closure due to the COVID 19 outbreak. Even though the school has closed for most of our children, I am available to support and safeguard all young people and to offer advice and support where needed. Please don't hesitate to contact me if you have any concerns or need advice on protecting or safeguarding a young person.

Whilst this is a generic letter, please be assured I will also make personal contact as soon as I am able with specific parent/carers to hold conversations on how best to support individual circumstances during the closure. Here are the steps the school is taking to support:

- During the closure - I can be reached on the following contact number: 01665 830210. This will be checked daily and is to report safeguarding concerns.
- Our office staff (in confidence) will continue to check emails and respond to concerns, as well as alert the Designated Safeguarding Lead to any issues.
- If you need to report an urgent concern and for some reason you are not able to contact me -speak to Northumberland's front door to safeguarding services at **One Call on 01670 536400**.

Kind regards,

Mr K Moloney

DSL (Designated Safeguarding Lead)

